



**CAMDEN & ISLINGTON
LOCAL
PHARMACEUTICAL
COMMITTEE**

ANNUAL REPORT 2015-16

Chair's Report

Looking back over the last few years' Annual Reports while preparing this year's summary, a common theme has been "This has been the most challenging year for the LPC and Contractors alike"...How little we knew!

The Department of Health letter in December 2015 and the ill-conceived, unevaluated, short-sighted plans to cut the pharmacy budget and significantly reduce the number of pharmacies using the bluntest of tools has clearly overshadowed all else in 2015-16.

It took some time, but the different bodies representing community pharmacy have come together to coordinate the counter-offensive. The national bodies have so far been "together" on organising national lobbying and providing advice. This would mean nothing, though, without the hard work on the ground across the country to inform patients, commissioners, the media and other key influencers such as our MPs of the risks of the proposals and the far more constructive alternatives.

The national petition, with over 2 million signatures (the largest petition ever handed into No.10 apart from the one post-Brexit) is a credit to all the hard work many of you put in. As this is written, with a new Cabinet and Minister responsible for pharmacy, we can only hope that the Government listens to the public and the many MPs, including all from Camden & Islington, who have made their feelings clear. A special thanks to all of you who yourselves lobbied MPs or helped by hosting MP visits.

Your LPC has been very active in lobbying and meeting anyone we can to keep the pressure on, and that fight will continue until an acceptable outcome is reached, so we'll be counting on your continued support.

Our CEO, Yogendra Parmar, has been the key driver in allowing us to face these challenges. Yogendra has been a great asset to the LPC and indeed all of us as individual contractors. He is full of energy, has a deep understanding of the issues facing contractors and has an ability to network and connect with commissioners, Politicians, Councillors and stakeholders which has had a significantly beneficial impact on outcomes for us contractors.

One learning point for us all, locally and nationally, is that community pharmacy needs to develop better systems and processes to allow us to more consistently capture the value of what we do. Recording key interventions and outcomes is, we know, "extra work", but this has been highlighted as an area for development at just about every NHSE contract monitoring visit. A powerful case study or two can be extremely influential in service development discussions. At the end of the day, even if it does not come naturally, we need to gather more evidence and go on the front foot and shout about it.

The LPC is your representative body. You are our eyes and ears on the ground. Please keep us informed of local issues, late payments, Enhanced Service issues, IT problems. Your wisdom and local intelligence is vital to us so we can take specific issues to commissioners and also allows us to see trends and issues as they emerge. Yogendra's e-mails address is ceo.cam.isl.lpc@gmail.com

Lastly, on behalf of the patients you serve, I would like to thank you for your dedication and professionalism. The boroughs of Camden and Islington can be rightly proud of its amazing Community Pharmacies.

Sanjay Ganvir
Chair

CEO Report

The 13 member LPC operates a strict procedure for corporate governance and conflicts of interest (all published on our website). All members have signed up to these standards.

We continue to constructively engage with the new NHS and Social Care system on your behalf. 2015/16 has been another hectic year. The committee has been busy:

- Investigating options for Forming a provider company for the Pharmacies in our boroughs
- Developing a new updated LPC website
- Supporting contractors to become HLPs
- Helping the Local Authorities streamline their payment processing
- Negotiating and overseeing the reprocurement of the EHC service in Camden following our intervention
- Developing and promoting the Pharmacy Enhanced Apprenticeship program
- Working with Age UK Camden to rollout and deliver a new remunerated service for contractors in Camden to provide screening for isolated older people.
- Roll out the partnership offer from ToHealth to expand NHS Healthcheck provision through Pharmacies across both boroughs, so providing a new income stream to contractors
- Continually reviewing cost the LPCs costs to ensure the LPC is delivering value for money for its contractors
- Chasing down outstanding payments from commissioners owed to contractors for Enhanced Services they have provided
- Protecting contractor income by preventing Enhanced Services being decommissioned

This is by no means a comprehensive list of the committees' activities over the year, but provides a flavour of some of the work undertaken on your behalf.

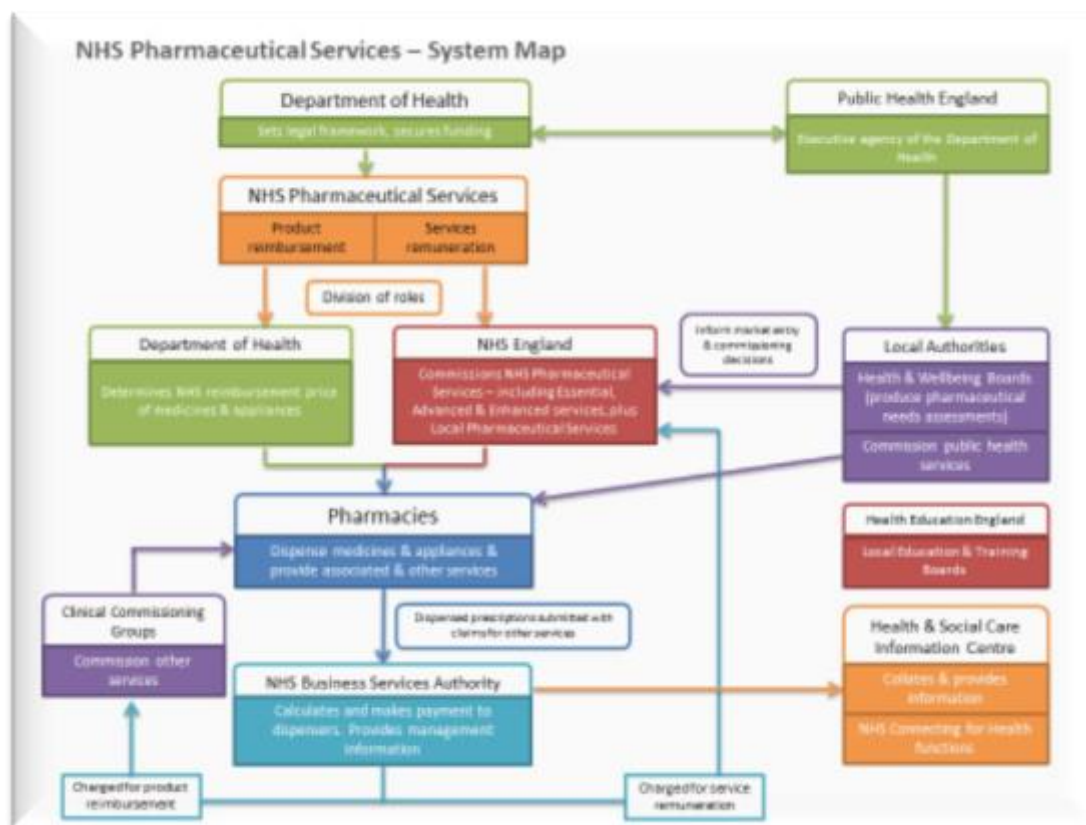
We hope that you find this report helpful and welcome your continued support, feedback and engagement with the LPC in the forthcoming year. Please do get in touch as we represent you and without your input we cannot continue to progress.

Committee members are pharmacists working within the community like yourselves, have your best interests in mind, and are available to help you with your daily practice problems.

The Committee holds six daytime meetings each year and contractors are welcome to attend as observers. Please contact cam.isl.lpc@gmail.com if you wish to attend one of the meetings as an observer. The minutes of previous meetings are available on our website [here](#)

2015-16 LPC Committee table and Attendance record

Name	Representative	Possible Attendances	Actual Attendances
Sanjay Ganvir - Chair	Chairman & Independent	6	6
Beneeta Shah	Vice Chair/CCA - Boots	6	5
Bipin Patel (Turnbulls Pharmacy)	Treasurer/Independent (Resigned February 16)	4	2
Ayesha Aleem	CCA – Rowlands (From October 15, Maternity leave Jan 16)	1	0
Elena Alexandrou	Independent	6	3
Christopher Bell	CCA – Rowlands (from February 16)	2	1
Wojtek Bereza	Independent (Resigned March 16)	5	2
Kim Khaki	Independent	6	3
Chirag Nakum	CCA – Rowlands (Resigned July 15)	2	2
Bipin Patel (Clockwork Pharmacy)	Independent (elected Treasurer from July 16)	6	6
Jayesh Patel	Independent	6	4
Sanjay Patel (Boots)	CCA – Boots (Resigned July 15)	1	0
Sanjay Patel (Aqua Pharmacy)	Independent	6	5
Udit Patel	Independent	6	5
Hinal Shah	CCA – Morrisons	6	5
Hitesh Tailor	CCA- Boots (from Sept 15)	4	4



Commissioned Services Update

From 1 April 2013, the responsibility for commissioning of Public Health Services e.g. EHC, substance misuse, smoking cessation and NHS Health Checks passed to Local Authorities (LAs). In Camden & Islington there is a joint Public Health team with the remit of providing public health services to their respective populations.

We have agreed an open expression of interest process for the commissioning of all commissioned services, which has allowed the opportunity for pharmacies to alter their portfolio of commissioned services. In summary, We successfully

- averted such decommissioning
- agreed the removal of perverse commissioning barriers
- negotiated more favourable Smoking Cessation remuneration for 15/16 and recognition of the national level 2 smoking cessation qualification
- Reached agreement with one of the outreach lifestyle services providers in Camden, ToHealth, to allow Pharmacies across Camden & Islington to provide NHS Healthchecks under contract for ToHealth.

We also, had 3 Pharmacies recommissioned for services that had been wrongly decommissioned following change of ownership!

For 2015/16 all Public Health commissioned services in Camden were reprocurd. With an increase in the number of Pharmacies commissioned to provide most services. This was a very time consuming and at times problematic process for all

parties (Commissioner, Contractor and LPC). There were last minute changes being imposed on the Camden EHC service that would have significantly disadvantaged users and contractors alike. We successfully partnered with HealthWatch Camden to petition for this to be reviewed. Which led to the EHC service being reprocured in late November 16.

Thankfully Islington CCG agreed to waive the full reprocurement process in Islington. This is a classic example of the very different approaches to commissioning that arise as a result of the (new) fragmented NHS.

The contracts to provide these services are onerous to say the least and are a far cry from the short SLAs Pharmacy had been used to in previous years.

During the 2015/2016 influenza season pharmacies across Camden & Islington signed up to the London Pharmacy Winter Vaccination Service and the National Flu Vaccination Service. This combination allowed Pharmacies across London deliver well over 160,000 vaccinations. Delivery at this scale substantially made the case for both services to be recommissioned, with Shingles vaccinations likely to be added to the London service shortly.

Service payments

Somewhat erratic and opaque nature Enhanced service payments processing by commissioners continues to have a major impact on our contractors. The LPC continues to engage with commissioners at several levels to get these payments flowing.... We have worked with both Local Authorities to ensure that robust processes are now in place to ensure that claims are now processed in a timely manner with audits to pick up on any payments that may have got stuck in the labyrinthine Local Authority systems. This has led to a major review and streamlining of payments processing. Which should result in timely and transparent payments. Payments from NHS England are still erratic and we are working with them to overcome these problems. This is why it is vital that any such problems are flagged to your LPC so that we can help resolve such problems on your behalf. We have helped several contractors receive flu service payments that were delayed over a year!

Healthy Living Pharmacy (HLP)

Camden & Islington Public Health Dept has appointed a HLP project manager to drive HLP forward. Chike Nwagwu (chike.nwagwu@islington.gov.uk) was appointed as the HLP project manager in May 2015. Our first 2 HLPs were accredited in July 2015. We now have 7 HLPs:

Camden	Islington
Aura Pharmacy, 21 Brecknock Road, N7 oBL	Apteka Chemist, 179 Seven Sisters Road, N4 3NS
Biotech Pharmacy, 96 Camden Rd, London NW1 9EA	Dermacia Pharmacy, 260 Upper Street, N1 2UQ
Greenlight Pharmacy, 6 The Broadway Cricklewood. NW2 3HD	Egerton Chemist, 145 Holloway Road, N7 8LX
Greenlight Pharmacy, 62-64 Hampstead Road. Euston. NW1 2NU	

We will recruit more HLPs as we integrate Public Health England's recently published [self-assessment guide](#) to streamline the application process. The self-assessment guide sets out the quality criteria that must be met by pharmacies to gain level 1 status.

There are four parts to the self-assessment process:

- Part 1: this section relates to key requirements that the pharmacy must have in place before HLP level 1 status can be granted;
- Part 2: this section asks you to consider what evidence you possess in the pharmacy which can be used to demonstrate compliance with key requirements such as staff, engagement and environment;
- Part 3: this part is a declaration that the pharmacy complies with the requirements set out in the framework and has evidence to prove compliance; and
- Part 4: this section involves contacting the quality assurance provider for the HLP certificate.

More information can be found on our [website](#) and from [PSNC](#)

Working with the Voluntary Sector

Camden Ageing Better bid

The committee has partnered with the Age UK's Camden Ageing Better project. In October 15, 12 Camden Pharmacies have been commissioned to identify isolated pensioners in Camden using the Pharmacies' existing network of delivery drivers and support staff.

We have worked closely with Age UK Camden to develop the service and recruit the Pharmacies. The service is to go live in October 2015 and is already attracting attention from the National bodies and professional press.

Apprenticeship training

The apprenticeship program is a priority for this government. We have successfully partnered with Cite4Jobs to secure Local Education and Training Board funding for Apprenticeships across North Central London in conjunction with the Barnet, Enfield and Haringey LPC and City and Hackney LPC. This project is designed to equip individuals before recruitment with the Health Champion qualification as well as foundation level customer service training. This is completely free for the recruit and potential employer respectively

New LPC Website and Branding

We have been working hard to update the existing website content and develop a new website as the main support resource for our contractors. The new website is due to go live in August 16

Provider Company Formation

Considerable resource has been devoted to scoping options for and pursuing the formation of a provider company for our contractors. Contractors at the overwhelmingly supported the option to join with City & Hackney LPCs provider company (PSP Ltd) at the General Contractor meeting on 5 May 16. We are now waiting for PSP Ltd to issue their official offer letter to our contractors (expected in September 16).

Membership Changes

There have been a number of changes to the committees this year with Sanjay Patel (Boots), Chirag Nakum, Bipin Patel (Turnbills) and Wojtek Bereza stepping down from the committee. We thank them for their hard work and efforts on behalf of contractors. We welcomed Chris Bell, Hitesh Tailor, Kalpen Patel and Dharmesh Patel to the committee. Bipin Patel (Clockwork Pharmacy) was elected as Treasurer at the July 16 LPC meeting.

Please see below an up to date Committee table.



Yogendra Parmar (CEO)

Table of Camden & Islington LPC Committee members as of 1 September 2016

Name	Position	Pharmacy	Address	Email address
Sanjay Ganvir	Chair/Independent Contractor	Greenlight Pharmacy	228-230 Uxbridge Road W127JD	sanjay@greenlightpharmacy.com
Beneeta Shah	Vice Chair/CCA Member	Boots the Chemist	South Divisional Office, 14 Blacklands Terrace, SW3 2SP	Beneeta.Shah@boots.co.uk
Bipin Patel	Treasurer/Independent Contractor	Clockwork Pharmacy	273 Caledonian Road, N1 1EF	bipin.patel@clockworkpharmacy.com
Elena Alexandriou	Independent Contractor	Dermacia Pharmacy	260 Upper Street, N1 2UQ	info@dermacialondon.co.uk
Christopher Bell	CCA Member	Rowlands Pharmacy	21-23 Malden rd NW5 3HY	topbell@mail.com
Kamruddin Khaki	Independent Contractor	HV Thomas Chemist	81 Mill Lane, NW6 1NB	tkimpex@aol.com
Dharmesh Patel	Independent Contractor	C&H Chemist	179 Blackstock Road, N5 2LL	ch.chemist@nhs.net
Jayesh Patel	Independent Contractor	Aura Pharmacy	21 Brecknock Road N7 0BL	aura@aurapharmacy.co.uk
Kalpen Patel	Independent Contractor	Macey Chemist	68 Mansfield Road, Hampstead NW3 2HU	kalpen.patel1@gmail.com
Sanjay Patel	Independent Contractor	Aqua Pharmacy	102 Mill Lane, NW6 1NT	sanjay@aquapharmacy.com
Udit Patel	Independent Contractor	Clockwork pharmacy	273 Caledonian Road, N1 1EF	udit.patel@clockworkpharmacy.com
Hinal Shah	CCA Member	Morrisons Pharmacy	Camden Goods Yard, Chalk Farm Road, Camden, NW1 8AA	hinal_shah85@hotmail.com
Hitesh Tailor	CCA Member	Boots the Chemist	120-122 Tottenham Court Road, W1T 5AP	hitesh.tailor@gmail.com

Treasurers Report

The committee elected me as Treasurer in July 2015. Bipin Patel (Turnbulls) had held this post before he stepped down in February 2016. Bipin led much of the committee's review of costs which has left us in a sound financial position for the future.

Reviewing the (attached) audited accounts and cash book analysis

- Local Education and Training Board (LETB) income – The committee decided to concentrate its resources on core LPC business activities, so no bids for such funds were drafted or submitted which is reflected in the accounts.
- Admin Support costs have reduced substantially as the CEO reviewed the admin duties and associated cost
- Chief Officer fees includes a payment made in March 15 which has been included in this year's accounts.
- Travel and Subsistence costs have decreased as the CEO has reviewed his working practices and settled into his role.
- London LPC forum levies increased to reflect the work on the Vaccination service and other development areas
- Bank Balance – The bank balance has improved significantly as a result of cost rationalization and income from delivering LETB projects. Over the coming year I expect our costs to be driven down further. The balance is currently £192,150, which is ahead of our cash flow forecast.
- Contractor's levies – due to good cost and cash flow control we are not expecting to increase levies this year. In fact, the last rise over 6 years ago!

Many thanks

Bipin Patel

Treasurer, Camden & Islington LPC
Treasurers contact details are
bipin.patel@clockworkpharmacy.com

**CAMDEN AND ISLINGTON LOCAL
PHARMACEUTICAL COMMITTEE
FINANCIAL ACCOUNTS
FOR
31ST MARCH 2016**

AEQUITAS
Chartered Accountants
Elthorne Gate
64 High Street
Pinner
Middlesex
HA5 5QA

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

FINANCIAL ACCOUNTS

YEAR ENDED 31ST MARCH 2016

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CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF C&ILPC

YEAR ENDED 31ST MARCH 2016

To the members of the Camden & Islington Local Pharmaceutical Committee ('C&ILPC')

We have audited the financial statements which have been prepared under the accounting policies set out in Note 1.

This report is solely made to the members of the Committee. Our audit work has been undertaken so that we might state to the members those matters we are required to state to them in an auditor's report and for no other purposes.

To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the C&ILPC and the auditors

The C&ILPC have decided to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the committee and of the income and expenditure of the committee for the period. In preparing those financial statements the C&ILPC members are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the committee will continue in operation.

The committee members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the committee. They are also responsible for safeguarding the assets of the committee and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

As described above, the committee members are responsible for the preparation of the financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

It is our responsibility to audit the financial statement in accordance with relevant regulatory requirements and International Standards on Auditing (UK and Ireland).

It is also our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF C&ILPC

YEAR ENDED 31ST MARCH 2016

Basis of opinion

We conducted our audit in accordance with International Standards of Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes an examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates of judgements made by the committee members in the preparation of the financial statements, and of whether the accounting policies are appropriate to the committee's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to given reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of the information in the financial statement.

Opinion

In our opinion the financial statements given a true and fair view of the state of the committee's affairs, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, as at 31 March 2016 and of its income and expenditure for the year then ended have been properly prepared from the accounting records of the C&ILPC.



MR PANKAJ PATEL (Senior
Statutory Auditor)
For and on behalf of
AEQUITAS
Chartered Accountants
& Statutory Auditor

Elthorne Gate
64 High Street
Pinner
Middlesex
HA5 5QA

September 13, 2016

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31ST MARCH 2016

	2016		2015	
	£	£	£	£
INCOME				
LPC - Statutory levy		119,837		119,837
Local Education and Training Boards project		-		39,274
Healthy Living Pharmacy Partnership project		-		2,142
Bank interest receivable		1,346		1,191
		<u>121,183</u>		<u>162,444</u>
EXPENDITURE				
PSNC levy	16,666		16,456	
London LPC Forum levies	3,955		2,825	
Chief Executive Officer Fees	53,103		43,980	
Staff training	-		95	
Travel and subsistence	2,433		4,053	
LPC members expenses	12,549		13,153	
Seminar and meeting expenses	5,749		6,065	
Administration support cost	2,514		8,816	
Healthy Living Pharmacy Partnership project expenses	-		2,142	
Local Education and Training Boards project expenses	-		19,960	
Printing, stationery and postage	312		313	
Legal and professional fees	1,320		-	
Accountancy fees	930		1,020	
Audit fees	1,950		2,190	
Bank charges	200		230	
Corporation tax	269		2,081	
		<u>101,950</u>		<u>123,379</u>
SURPLUS OF INCOME OVER EXPENDITURE		<u>19,233</u>		<u>39,065</u>

The notes on page 5 form part of these financial accounts.

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

BALANCE SHEET

31ST MARCH 2016

	2016		2015	
	£	£	£	£
CURRENT ASSETS				
Prepayments	3,750		8,333	
Cash at bank and in hand	176,334		154,420	
	180,084		162,753	
CURRENT LIABILITIES (Note 2)	3,329		5,231	
NET CURRENT ASSETS		176,755		157,522
NET ASSETS		176,755		157,522
FINANCED BY:				
CAPITAL ACCOUNT (Note 3)		176,755		157,522

COMMITTEE'S APPROVAL OF FINANCIAL ACCOUNTS

We approve these financial accounts for the year ended 31st March 2016 set out on pages 3 to 5 and confirm that I have made available all relevant records and information for their preparation and give my authority for them to be submitted to HM Revenue and Customs.



Mr B Patel
Treasurer

September 13, 2016

The notes on page 5 form part of these financial accounts.

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

NOTES TO THE FINANCIAL ACCOUNTS

YEAR ENDED 31ST MARCH 2016

1. ACCOUNTING POLICIES

The financial accounts have been prepared under the historical cost convention, using the following Accounting policies:

Turnover

Income represents the amount of statutory and voluntary levies receivable from the Health Authority.

2. CURRENT LIABILITIES

	2016	2015
	£	£
Corporation tax	269	2,081
Accruals and deferred income	3,060	3,150
	<u>3,329</u>	<u>5,231</u>

3. CAPITAL ACCOUNT - CAILPC (CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE)

	2016	2015
	£	£
Balance brought forward	157,522	118,457
Net surplus for the year	19,233	39,065
Balance carried forward	<u>176,755</u>	<u>157,522</u>