



**CAMDEN & ISLINGTON
LOCAL
PHARMACEUTICAL
COMMITTEE**

ANNUAL REPORT 2016-17

Incorporating the Annual Accounts 2016-17

What is the LPC?

Camden & Islington Local Pharmaceutical Committee (C&ILPC) is the statutory body representing community pharmacy contractors within the geographical area of the Camden & Islington Health and Wellbeing Boards. It is our role and mission at the LPC to be the voice and support of community pharmacy in Camden & Islington representing local community pharmacy teams to become an effective integrated part of primary health and social care encouraging patients to think pharmacy first. It is the LPCs vision to create a think pharmacy first culture.

The LPC negotiates and discusses pharmacy services with commissioners and is available to give advice to community pharmacy contractors and others wanting to know more about community pharmacy.

The 13 member committee operates a strict procedure for corporate governance and conflicts of interest (all published on our website). All members have signed up to these standards.

Chair's Report

Looking back over the last few years' Annual Reports while preparing this year's summary, a common theme has been "This has been the most challenging year for the LPC and Contractors alike" ...How little we knew!

It is not necessary for me to remind you about the dramatic and seriously challenging circumstances in which community pharmacy currently finds itself, but I feel it is necessary for me to reassure you that I will be striving to create as many opportunities as possible for the success of community pharmacy across Camden & Islington, and striving to provide the most effective support to facilitate that success. With change comes chance, a chance for community pharmacies to embrace the changes and prove themselves to be essential and effective parts of the patient pathway, excelling in areas such as medicines optimisation and health and wellbeing services.

The most difficult part of any external change is the internal transition that we have to go through in order to flourish after such change and I believe that my role, and that of the LPC, is to lead you through that transition to a professionally satisfying and profitable future. To that end, the committee charged your LPC CEO, Yogendra Parmar, to support contractors through this transition. This was delivered in part by:

- Producing our own tailored Quality Payments (QP) and HLP workbooks
- Hosting workshops to support contractors to maximise their QP claims and complete their HLP applications
- Providing free Leadership training
- Obtaining funding to provide 5 free Health Champion training sessions
- Providing individual support

Yogendra, has been the key driver in allowing us to face these challenges. He has attended many dozens of meetings on your behalf over the course of this year to ensure that community pharmacy is represented, within both the health and social economy, at a number of different events as well as engaging with contractors and other stakeholders. Discussions have ranged from contractual matters; discussions with commissioners and stakeholders to optimise the use of community pharmacy in Camden & Islington, and supporting community pharmacies on a range of issues.

The LPC is your representative body. You are our eyes and ears on the ground. Please keep us informed of local issues, late payments, Enhanced Service issues, IT problems. Your wisdom and local intelligence is vital to us so we can take specific issues to commissioners and also allows us to see trends and issues as they emerge. Yogendra's e-mails address is ceo.cam.isl.lpc@gmail.com

Lastly, on behalf of the patients you serve, I would like to thank you for your dedication and professionalism. The boroughs of Camden and Islington can be rightly proud of its amazing Community Pharmacies.

Sanjay Ganvir
Chair

CEO Report

2016-17 will no doubt be remembered as the year when the Government carried out its threat to reduce our funding and the year in which PSNC and NPA took Government to Judicial Review over the imposed settlement. It will also likely be remembered as the year when Capita took over from NHSE London, creating a lot of extra work and stress for pharmacy and general practice, with our contractors having to chase everything from EPS tokens to Pre Reg Grant payments!

Our pharmacy teams have much to be proud of. The passion for the profession of pharmacy and the drive to do what is right for patients is strong here. That sense of knowing what is right (for patients, for the NHS and for pharmacy) has been greatly tested during the last year as the Government policy of austerity has hit hard. The LPC has therefore rightly been fully occupied with supporting contractors, collectively and in many cases individually, through the aftermath of the financial imposition that came into effect before Christmas and has put considerable effort into helping signpost to materials and provide direct advice on the Quality Payment Scheme.

It is unquestionably a very difficult time for community pharmacy at present and the LPC has recognised that to help it must provide succinct, easily digestible advice and to be available on the phone or in person as required. We have tried to live up to that requirement and we hope that what we have delivered has helped in some way to ease the difficulty.

The Committee agreed, after some debate, to contribute to the fund needed by PSNC to seek Judicial Review of the Government's imposed funding arrangements. Although the sector did not get the ruling we wanted, it was clear that the moral victory was ours. This is not the type of relationship with commissioners that we want to have in Camden & Islington and at a local level our discussions and business dealings with CCGs, NHSE and Local Authorities remain on good terms. That is not to say the LPC is prepared to give ground when discussions suggest that community pharmacy is being asked to provide a service without adequate financial return! We will, of course, continue to consolidate our position as the body to contact for all matters relating to community pharmacy and raise the profile of community pharmacy as a key stakeholder.

The Future

The campaign for community pharmacy in the future is not over and we have a huge challenge in influencing stakeholders both nationally and locally of the value of community pharmacy. The LPC will continue to champion the benefits of community pharmacy at both a local and national level but we need you to get involved. We need you to focus on the delivery of quality services to patients particularly advanced services and local public health services. This will continue to demonstrate community pharmacies value as an integral part of the health and social care team.

We need your help to accumulate local evidence to present to other stakeholders. Where you experience any local issues please do contact us (ceo.cam.isl.lpc@gmail.com) so we can be aware of these issues and support you through any difficulties. All information shared with the LPC office is kept strictly confidential and will only be shared with your permission.

Without the continued support from community pharmacies and their teams the LPC cannot continue to optimise the use of community pharmacy locally and transform the future of community pharmacy that best meets the needs of the general public in the future.

Get involved today whether it is attending an LPC event, looking at ways you can deliver local and national services more effectively or engaging with your customers

We continue to constructively engage with the new NHS and Social Care system on your behalf. 2016/17 has been an extremely eventful year and we have been busy:

- Supporting contractors transition to the Maximise their Quality payments and become HLPs
- Continually reviewing cost the LPCs costs to ensure the LPC is delivering value for money for its contractors
- Chasing all outstanding payments for contractors
- Progressing the process for our contractors to join PSP Ltd the City & Hackney provider company.
- Developing pharmacy value propositions for CCGs and social care to commission

This is by no means a comprehensive list of the committees' activities over the year, but provides a flavour of some of the work undertaken on your behalf.

We hope that you find this report helpful and welcome your continued support, feedback and engagement with the LPC in the forthcoming year. Please do get in touch as we represent you and without your input we cannot continue to progress.

Committee members are pharmacists working within the community like yourselves, have your best interests in mind, and are available to help you with your daily practice problems.

The Committee holds six daytime meetings each year and contractors are welcome to attend as observers. Please contact cam.isl.lpc@gmail.com if you wish to attend one of the meetings as an observer. The minutes of previous meetings are available on our website.

2016-17 Committee Table and Attendance

Name	Representative	Possible Attendances	Actual Attendances
Sanjay Ganvir - Chair	Chairman & Independent	6	6
Beneeta Shah	Vice Chair/CCA - Boots	6	3
Bipin Patel (Clockwork Pharmacy)	Treasurer & Independent	6	6
Ayesha Aleem	CCA – Rowlands (From Dec 16, Maternity leave from Dec 16)	3	0
Elena Alexandrou	Independent	6	3
Christopher Bell	CCA – Rowlands (Resigned November 16)	3	3
Kim Khaki	Independent	6	4
Dharmesh Patel	Independent	6	5
Jayesh Patel	Independent	6	4
Kalpen Patel	Independent	6	4
tbc	CCA		
Sanjay Patel (Aqua Pharmacy)	Independent	6	5
Udit Patel	Independent	6	5
Hinal Shah	CCA – Morrisons	6	5
Hitesh Tailor	CCA- Boots	4	4

North Central London Sustainability & Transformation Plan (NCL STP)

The implementation of the North Central London Sustainability and Transformation Plan (STP). Will bring significant change to the way some aspects of care is delivered. Your LPC has been engaging with the STP leads to ensure Pharmacy is included as a partner in the pathways going forward.

A key strategy within the STP is development of Care Closer to Home Integrated Networks (CHINS) and Quality Improvement Support Teams (QISTs). These locality based teams within a CCG footprint provide an ideal network for closer integration of community pharmacies within the family of NHS services to patients. They also provide an opportunity to reduce inappropriate variation in service availability or delivery. NB these are still a work in progress and are not fully developed and implemented.

[This NCL STP summary](#) provides a good level of detail on the proposed plans.

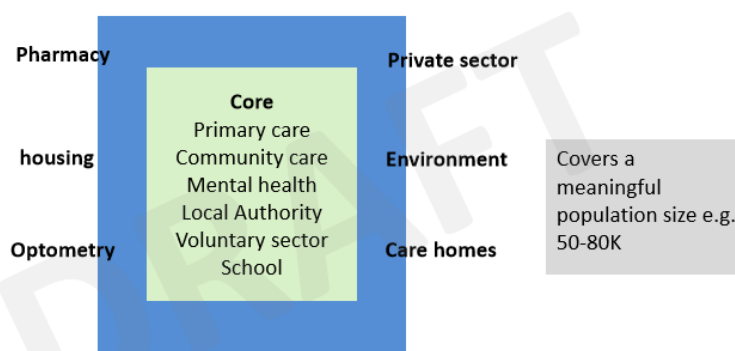
Care closer to home integrated networks (CHIN)



Principle

Network/hub does commissioning and providing

- Network has a multidisciplinary teams – pulled from core group supplemented by locally determined key players



Commissioning

- Needs analysis (public health and outcomes)
- Agree care pathways that are in scope
- Delegated budget
- Set an agreed commissioner plan
- Review aim to reduce variation – to achieve upper 25% across key players

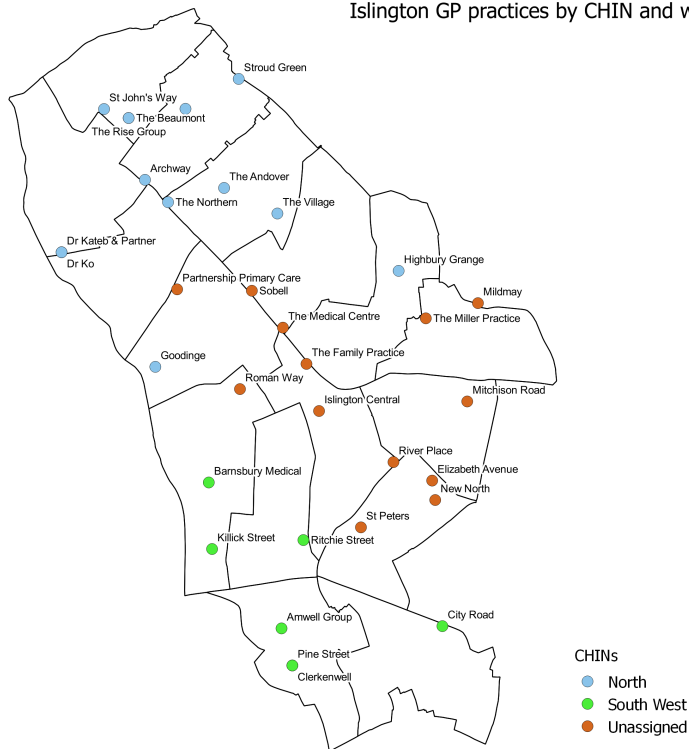
Providing

- Acute reactive – clinician agnostic
- LTC chronic – clinician specific
- Rehabilitation
- Admission prevention
- Discharge facilitation

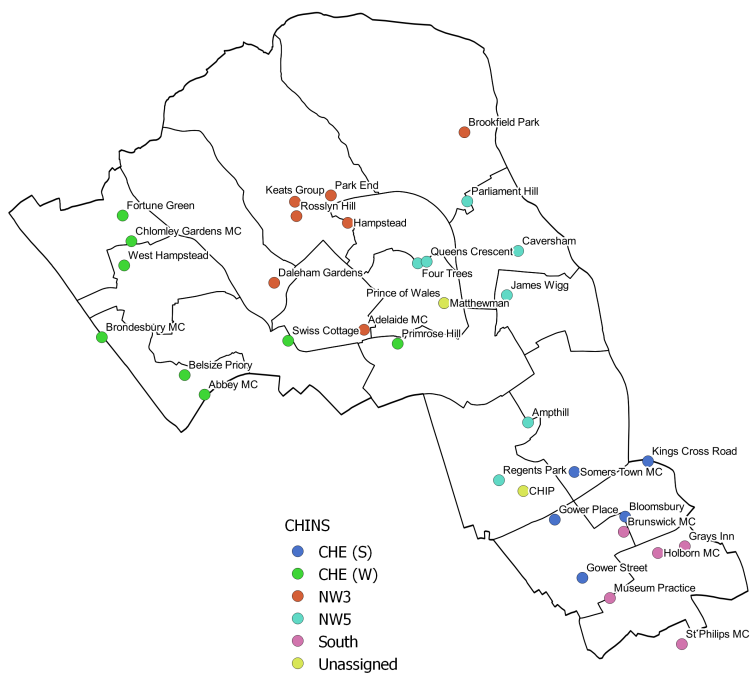
49

Proposed Care Closer to Home Integrated Networks (CHINs) accurate as of June 2017. NB, these may be subject to change as they are yet to be signed off.

Islington GP practices by CHIN and ward



Camden GP practices by CHIN and ward



Commissioned Services Update

NHSE London are currently reviewing all the Pharmacy enhanced services they commission. We are awaiting the outcome of this review. Naturally, we'll keep you apprised of any developments as they occur.

Public Health commissioned services have been rolled over until 31 March 2018; these services will be reprocured for 1 April 2018. This process will likely start in January (similar process to that in Jan 2015). We will be doing our utmost to ensure the process is as light as possible with no last-minute surprises.

Solutions4Health took over all stop smoking services from 1 April 2017, this is a new provider for Islington. The transition seems to have been smooth with few teething troubles.

Provider Company Formation

We had a great flurry of activity weighing up the options to take this forward and receiving a contractor mandate to join with PSP Ltd in May 2016. Since then we have been waiting for PSP Ltd to progress the relevant changes to their Articles of association. This has taken the best part of a year to complete. Invitation letters to join PSP Ltd and launch event will follow shortly in the coming months.

Membership Changes

Chris Bell (CCA, Rowlands) stepped down from the committee in November 16, Hinal Shah (CCA, Morrisons) has been on maternity leave from June 17. We thank them for their hard work and efforts on behalf of contractors. We recently welcomed Kathryn Granleese (CCA, Superdrug) and Abigail Gomina (CCA, Morrisons) to the committee and look forward to working with them. The officers of the committee remain unchanged since July 2016, see current committee table above).

Please see below an up to date Committee table.



Yogendra Parmar (CEO)

Table of Camden & Islington LPC Committee members as of 1 September 2017

Name	Position	Pharmacy	Address	Email address
Sanjay Ganvir	Chair/Independent Contractor	Greenlight Pharmacy	228-230 Uxbridge Road W127JD	sanjay@greenlightpharmacy.com
Beneeta Shah	Vice Chair/CCA Member	Boots the Chemist	South Divisional Office, 14 Blacklands Terrace, SW3 2SP	Beneeta.Shah@boots.co.uk
Bipin Patel	Treasurer/Independent Contractor	Clockwork Pharmacy	273 Caledonian Road, N1 1EF	bipin.patel@clockworkpharmacy.com
Elena Alexandriou	Independent Contractor	Dermacia Pharmacy	260 Upper Street, N1 2UQ	info@dermacialondon.co.uk
Kathryn Granleese	CCA Member	Superdug Pharmacy		Kathryn.granleese@uk.aswatson.com
Kamruddin Khaki	Independent Contractor	HV Thomas Chemist	81 Mill Lane, NW6 1NB	tkimpex@aol.com
Dharmesh Patel	Independent Contractor	C&H Chemist	179 Blackstock Road, N5 2LL	ch.chemist@nhs.net
Jayesh Patel	Independent Contractor	Aura Pharmacy	21 Brecknock Road N7 0BL	aura@aurapharmacy.co.uk
Kalpen Patel	Independent Contractor	Macey Chemist	68 Mansfield Road, Hampstead NW3 2HU	kalpen.patel1@gmail.com
Sanjay Patel	Independent Contractor	Aqua Pharmacy	102 Mill Lane, NW6 1NT	sanjay@aquapharmacy.com
Udit Patel	Independent Contractor	Clockwork pharmacy	273 Caledonian Road, N1 1EF	udit.patel@clockworkpharmacy.com
Abigail Gomina	CCA Member	Morrisons Pharmacy	Camden Goods Yard, Chalk Farm Road, Camden, NW1 8AA	Abigail.gomina@morrisonsplc.co.uk
Hitesh Tailor	CCA Member	Boots the Chemist	120-122 Tottenham Court Road, W1T 5AP	hitesh.tailor@gmail.com

Treasurers Report

C&I LPC remains committed to give value for money for the levy the contractors contribute to its funds. C&I LPC is funded by you to support you and we would welcome you to report to us any activities which aid or deviate from this.

The LPC holds some cash reserves and recognises the huge financial strain contractors will be under in the upcoming year so we will not be increasing the levy for contractors in 2017/18, there has been **no** levy increase for the last seven years. The LPC reviews the levy on an annual basis and works to an LPC budget each year that is shared with NHS England. The LPC uses this information so the levy can be set at the right level and changed where necessary to deliver the best support it can for its local contractors.

Reviewing the (attached) audited accounts and cash book analysis

- The PSNC special supplementary levy to fund the Judicial review accounts for the increase in PSNC levies
- LPC member expenses have increased because some members, who previously did not claim for attending meetings, have now started claiming. This accounts for the majority of this increase, with the balance attributed to fewer committee vacancies and apologies at meetings
- Seminar and meeting expenses increase (2017: £13,751 cf 2016: £5,749) and Contractor training cost. These expenses increased in order to deliver the committees aim of supporting contractors to maximise their Quality payment claims. To this end, we have hosted several more contractor events this financial year, hence the increase in expenditure.
- There were no Pharmacy London levies posted in this financial year. They were invoiced late and will appear in the 17-18 accounts.
- The website cost is a one-off cost with ongoing hosting fees payable annually.

Many thanks

Bipin Patel
Treasurer, Camden & Islington LPC
bipin.patel@clockworkpharmacy.com

**CAMDEN AND ISLINGTON LOCAL
PHARMACEUTICAL COMMITTEE
FINANCIAL ACCOUNTS
FOR
31ST MARCH 2017**

AEQUITAS

Chartered Accountants
Elthorne Gate
64 High Street
Pinner
Middlesex
HA5 5QA

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

FINANCIAL ACCOUNTS

YEAR ENDED 31ST MARCH 2017

CONTENTS	PAGE
Independent auditors' report to the member of C&ILPC	1
Income and expenditure account	3
Balance sheet	4
Notes to the financial accounts	5

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF C&ILPC

YEAR ENDED 31ST MARCH 2017

To the members of the Camden & Islington Local Pharmaceutical Committee ('C&ILPC')

We have audited the financial statements which have been prepared under the accounting policies set out in Note 1.

This report is solely made to the members of the Committee. Our audit work has been undertaken so that we might state to the members those matters we are required to state to them in an auditor's report and for no other purposes.

To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the C&ILPC and the auditors

The C&ILPC have decided to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the committee and of the income and expenditure of the committee for the period. In preparing those financial statements the C&ILPC members are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the committee will continue in operation.

The committee members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the committee. They are also responsible for safeguarding the assets of the committee and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

As described above, the committee members are responsible for the preparation of the financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

It is our responsibility to audit the financial statement in accordance with relevant regulatory requirements and International Standards on Auditing (UK and Ireland).

It is also our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

**CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL
COMMITTEE**

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF C&ILPC

YEAR ENDED 31ST MARCH 2017

Basis of opinion

We conducted our audit in accordance with International Standards of Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes an examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates of judgements made by the committee members in the preparation of the financial statements, and of whether the accounting policies are appropriate to the committee's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of the information in the financial statement.

Opinion

In our opinion the financial statements given a true and fair view of the state of the committee's affairs, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, as at 31 March 2017 and of its income and expenditure for the year then ended have been properly prepared from the accounting records of the C&ILPC.

Elthorne Gate
64 High Street
Pinner
Middlesex
HA5 5QA

September 1, 2017.

MR PANKAJ PATEL (Senior
Statutory Auditor)
For and on behalf of
AEQUITAS
Chartered Accountants
& Statutory Auditor

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31ST MARCH 2017

	2017		2016	
	£	£	£	£
INCOME				
LPC - Statutory levy		119,837		119,837
Meeting sponsorship		400		-
Bank interest receivable		1,121		1,346
		<u>121,358</u>		<u>121,183</u>
EXPENDITURE				
PSNC levy	22,504		16,666	
London LPC Forum levies	-		3,955	
Chief Executive Officer Fees	49,313		53,103	
Contractor training	2,820		-	
Travel and subsistence	2,267		2,433	
LPC members expenses	18,003		12,549	
Seminar and meeting expenses	13,751		5,749	
Administration support cost	2,613		2,514	
Website cost	3,260		-	
Printing, stationery and postage	312		312	
Legal and professional fees	-		1,320	
Accountancy fees	-		930	
Audit fees	2,400		1,950	
Bank charges	200		200	
Corporation tax	224		269	
		<u>117,667</u>		<u>101,950</u>
SURPLUS OF INCOME OVER EXPENDITURE		<u>3,691</u>		<u>19,233</u>

The notes on page 5 form part of these financial accounts.

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

BALANCE SHEET

31ST MARCH 2017

	2017		2016	
	£	£	£	£
CURRENT ASSETS				
Prepayments	12,196		3,750	
Cash at bank and in hand	170,935		176,334	
	<u>183,131</u>		<u>180,084</u>	
CURRENT LIABILITIES (Note 2)	2,685		3,329	
	<u>180,446</u>		<u>176,755</u>	
NET CURRENT ASSETS		180,446		176,755
NET ASSETS		<u>180,446</u>		<u>176,755</u>
FINANCED BY:				
CAPITAL ACCOUNT (Note 3)		<u>180,446</u>		<u>176,755</u>

COMMITTEE'S APPROVAL OF FINANCIAL ACCOUNTS

We approve these financial accounts for the year ended 31st March 2017 set out on page 3 to 5 and confirm that I have made available all relevant records and information for their preparation and give my authority for them to be submitted to HM Revenue and Customs.

Mr B Patel
Treasurer

September 1, 2017

The notes on page 5 form part of these financial accounts.

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

NOTES TO THE FINANCIAL ACCOUNTS

YEAR ENDED 31ST MARCH 2017

1. ACCOUNTING POLICIES

The financial accounts have been prepared under the historical cost convention, using the following Accounting policies:

Turnover

Income represents the amount of statutory and voluntary levies receivable from the Health Authority.

2. CURRENT LIABILITIES

	2017	2016
	£	£
Corporation tax	225	269
Accruals and deferred income	2,460	3,060
	<u>2,685</u>	<u>3,329</u>

3. CAPITAL ACCOUNT - CAILPC (CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE)

	2017	2016
	£	£
Balance brought forward	176,755	157,522
Net surplus for the year	3,691	19,233
Balance carried forward	<u>180,446</u>	<u>176,755</u>