



**CAMDEN & ISLINGTON
LOCAL
PHARMACEUTICAL
COMMITTEE**

ANNUAL REPORT 2020-21

Incorporating the Annual Accounts 2020-21

What is the LPC?

Camden & Islington Local Pharmaceutical Committee (C&ILPC) is the statutory body representing community pharmacy contractors within the geographical area of the Camden & Islington Health and Wellbeing Boards. It is our role and mission at the LPC to be the voice and support of community pharmacy in Camden & Islington representing local community pharmacy teams to become an effective integrated part of primary health and social care encouraging patients to think pharmacy first. It is the LPCs vision to create a think pharmacy first culture.

The LPC negotiates and discusses pharmacy services with commissioners and is available to give advice to community pharmacy contractors and others wanting to know more about community pharmacy.

The 13-member committee operates a strict procedure for corporate governance and conflicts of interest (all published on our website). All members have signed up to these standards.

Chair's Report

The past year has been by far the most challenging of my thirty-year career in community pharmacy. What community pharmacy has delivered for our patients and the NHS is absolutely amazing. Each and every pharmacy team has gone far beyond the call of duty, so ensuring the highest standards of patient care were maintained throughout the pandemic, in the most trying of circumstances. We were the only health care professionals to keep our doors open to the public throughout the pandemic. I am immensely proud of our profession and all the Community Pharmacy teams in Camden and Islington.

Throughout this year your LPC continued to work relentlessly on your behalf. We have strengthened our working relationships with all our stakeholders, old and new. The LPC negotiated with our local commissioners, the CCG's and Local Authorities, to mitigate for COVID related changes in service and deferred or extended service contract renewals. This included ensuring income from locally commissioned services was protected (for example by negotiating continued payments for services like EHC and supervised consumption based on pre-pandemic averaged figures throughout the year). Notably this year, we had the first entire PCN go live with GPCPCS in London. In addition, we secured the continued interim commissioning of both the Minor Ailments Service (MAS) and Medicines Reminder Device (MRD) services. C&I are one of only 2 LPCs in the whole London that have been able to maintain the commissioning of these two important services through the changes of commissioners from the FHSA to the PCT to the CCGs and NHSE(L) and now to the ICS.

The LPC members, as contractors, contractor representatives and practicing pharmacists, understand the pressures that you are all currently working under, and as an LPC we have always tried to go the extra mile to supported all our contractors.

The LPC is your representative body, but you are our eyes and ears on the ground.

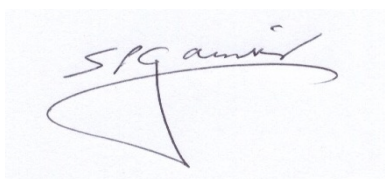
Please keep us informed of local issues, late payments, Enhanced Service issues, IT problems. Your wisdom and local intelligence are vital to us so we can take specific issues to commissioners and also allows us to see trends and issues as they emerge.

A very special thanks to Yogendra Parmar who continues to work tirelessly on behalf of all our contractors.

As ever, the progress we are making as an organisation will not have been possible without the commitment and support of all the committee members and contractors.

Our strength lies in the clarity of purpose in accentuating the positive attributes of community pharmacy, the unity we have in Camden & Islington pharmacies is what makes even further progress to this effect possible.

I would also like to thank all pharmacy contractors for their hard work and support during the pandemic. The profile of community pharmacy has massively improved and we must keep this momentum going. As Chair, I can assure you that the LPC will continue to promote community pharmacy locally and across London and we are always here to support all Camden and Islington contractors.



Sanjay Ganvir, Chair

Chief Officer Report

This past year has been like no other and I would personally like to thank you all for care and support you provided to your local communities during these challenging times. In times like this you tend to see seismic step changes in an industry, and I think pharmacy will be no different as communities begin to use their pharmacies first. We are working with system partners to rollout and embed both the GP Community Pharmacist Consultation Service (CPCS) and the Discharge Medicines Service (DMS). We had the first entire PCN go live with GPCPCS in London. However, implementation of both these services has been slow as everyone has been preoccupied with covid related work pressures. Nonetheless, we are starting to make progress with practices, Acute and Mental Health Trusts.

We secured the continued interim commissioning of the Minor Ailments Service (MAS) and successfully petitioned NHSE with the CCGs to have the MRD service extended. Indeed, we launched a revised MAS in July 21. We are hopeful this revised Self Care Pharmacy First service will be positively evaluated with PGDs added to allow our teams to field higher acuity conditions.

Your LPC also directed considerable resource to ensure pharmacy teams had expedited access to C19 vaccinations, supported PCN leads/contractors to maximise their Pharmacy Quality Scheme (PQS) claims and ensured all contractors across North Central London (NCL) could claim their GPCPCS setup & engagement fee.

Over the coming year we will see the formation of Integrated Care Systems which will bring together CCGs and Social Care to enhance commissioning and outcomes for communities. As we begin to see this develop, we will of course keep you updated.

Lastly, I encourage you all to keep up to date with the progress of the Review Steering Committee (RSG) following the publication of the PSNC commissioned Wright Report into National and Local pharmacy representation. If you are not already signed up to receive their updates, then please follow the link to register (<https://psnc.org.uk> - scroll to bottom of page). It is important to be aware that later on this year, or early next year, contractors will be asked to vote on proposals regarding how you are all represented both locally and nationally, so it is really important to be aware of the proposed changes.

Thank you all for your hard work and please always remember, the LPC is here to support you.

Kind regards



Yogendra Parmar
C&I LPC Chief Officer Support

Treasurers Report

C&I LPC remains committed to give value for money for the levy the contractors contribute to its funds. The Wright review data on LPC levies showed that our levies are close to the national average and lower than most LPCs of a similar size. The LPC is funded by you to support you and we would welcome you to report to us any activities which aid or deviate from this.

The committee operated with a £10k surplus (similar to 2019-20) and acknowledges it holds more than the 6 months reserves it requires constitutionally. The committee routinely asks contractors at LPC AGMs what they would like the LPC to do with its reserves. Contractors have always unanimously voted to invest LPC reserves in contractor support/training. The committee regularly discusses how best to manage the reserves and agreed to deploy the additional reserves to deliver contractor support and PCN engagement as per the above mandate given by contractors. As such, the committee increased the LPC support resourcing to fund additional contractor support and the significant additional COVID related work pressures. This is evidenced by the increased LPC support costs. NB, a £5000 19-20 LPC Support payment was made late and so is reflected in the 20-21 accounts

Your LPC reviews the levy on an annual basis and works to a budget each year that is shared with NHS England. The LPC uses this information so the levy can be set at the right level and changed where necessary to deliver best value for its contractors. The committee holds cash reserves and recognises the huge financial strain contractors will be under in the upcoming year so we will not be increasing the levy for contractors in 2021/22, there has been no levy increase for the last **ELEVEN** years. **In fact, the committee is proposing to dramatically reduce the levy in order to reduce the LPC reserves to those constitutionally stipulated.**

The committee has reviewed the PSNC LPC finance guide and will be implementing the recommendations during 2021-22.

Reviewing the (attached) audited accounts and cash book analysis

- The final signed accounts presented below.
- The committee acknowledges it holds more than the 6 months reserves it requires constitutionally and proposes to reduce levy dramatically to reduce reserves to those constitutionally stipulated.
- The committee has reviewed the PSNC LPC finance guide and will be implementing the recommendations during 2021-22.
- The committee operated with a £10k budgetary surplus for 20-21 despite increasing LPC contractor support resourcing. The points below provide a narrative for the year-on-year accounts cost changes.
 - Increased LPC support costs to resource additional contractor support and COVID related work pressures
 - A £5000 19-20 LPC Support payment was paid in May 2020 and so is reflected in the 20-21 accounts

- London LPC Forum (Pharmacy London) levies were invoiced late and so will be reflected in the 2021-22 accounts
- Marked reduction in Seminar/meeting costs – COVID related cost reduction associated with the mandated transition to virtual meetings.
- LPC member expenses reduced because the committee moved to half day meetings.
- The LPC engaged CPCS Support for 19/20 to support implementation of CPCS, however this was curtailed due to Covid.
- Travel expense claims are reduced as more meetings were hosted by teleconferencing hence a reduction in travel claims

Many thanks

Kalpen Patel
Treasurer, Camden & Islington LPC
kalpen.patel1@gmail.com

**CAMDEN AND ISLINGTON LOCAL
PHARMACEUTICAL COMMITTEE
FINANCIAL ACCOUNTS
FOR
31ST MARCH 2021**

AEQUITAS
Chartered Accountants
Elthorne Gate
64 High Street
Pinner
Middlesex
HA5 5QA

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

FINANCIAL ACCOUNTS

YEAR ENDED 31ST MARCH 2021

CONTENTS	PAGE
Accountants' report	1
Income and expenditure account	2
Balance sheet	3
Notes to the financial accounts	4

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

ACCOUNTANTS' REPORT TO THE MEMBERS OF C&I LPC

YEAR ENDED 31ST MARCH 2021

As described on page 3, you have approved the financial accounts for the year ended 31st March 2021 set out on pages 2 to 4. In accordance with your instructions, we have compiled these unaudited financial accounts from the accounting records and information and explanations supplied to us.

AEQUITAS
Chartered Accountants

Elthorne Gate
64 High Street
Pinner
Middlesex
HA5 5QA

19th August 2021

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31ST MARCH 2021

	2021		2020	
	£	£	£	£
INCOME				
LPC - Statutory levy	119,837		119,838	
Other income (Mas Licence reimbursement)	11,716		240	
	<u>131,553</u>		<u>120,078</u>	
EXPENDITURE				
PSNC levy	16,946		16,666	
London LPC Forum levies	-		5,439	
Chief Executive Officer fees	75,447		56,005	
Travel and subsistence	158		2,127	
LPC members expenses	16,369		20,073	
Seminar and meeting expenses	-		5,699	
Website cost	120		120	
CPCS support expenses	-		1598	
Printing, stationery and postage	359		342	
Sundry expenses	34		35	
Webstar MAS licence cost	10,651		-	
Legal fees	240		-	
Insurance	480		-	
Accountancy fees	1,200		1,200	
Bank charges	150		138	
	<u>122,154</u>		<u>109,442</u>	
SURPLUS OF /(SHORTFALL IN) INCOME OVER EXPENDITURE	<u>9,399</u>		<u>10,636</u>	

The notes on page 4 form part of these financial accounts.

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

BALANCE SHEET

31ST MARCH 2021

	2021		2020	
	£	£	£	£
CURRENT ASSETS				
Debtors (Note 2)	9,986		23,266	
Cash at bank	209,924		187,245	
	<u>219,910</u>		<u>210,511</u>	
CURRENT LIABILITIES (Note 3)	1,200		1,200	
	<u>1,200</u>		<u>1,200</u>	
NET CURRENT ASSETS		<u>218,710</u>		<u>209,311</u>
NET ASSETS		<u>218,710</u>		<u>209,311</u>
FINANCED BY:				
CAPITAL ACCOUNT (Note 4)		<u>218,710</u>		<u>209,311</u>

COMMITTEE'S APPROVAL OF FINANCIAL ACCOUNTS

I approve these financial accounts for the year ended 31st March 2021 set out on pages 2 to 4 and confirm that I have made available all relevant records and information for their preparation and give my authority for them to be submitted to HM Revenue and Customs.

Mr K Patel
Treasurer

19th August 2021

The notes on page 4 form part of these financial accounts.

CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL COMMITTEE

NOTES TO THE FINANCIAL ACCOUNTS

YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

The financial accounts have been prepared under the historical cost convention, using the following Accounting policies:

Turnover

Income represents the amount of statutory and voluntary levies receivable from the Health Authority.

2. DEBTORS

	2021	2020
	£	£
Trade debtors	9,986	9,986
Prepayments	-	13,280
	<u>9,986</u>	<u>23,266</u>

3. CURRENT LIABILITIES

	2021	2020
	£	£
Accruals and deferred income	1,200	1,200
	<u>1,200</u>	<u>1,200</u>

4. CAPITAL ACCOUNT - CAILPC (CAMDEN AND ISLINGTON LPC)

	2021	2020
	£	£
Balance brought forward	209,311	198,675
Net surplus/(deficit) for the year	9,399	10,636
Balance carried forward	<u>218,710</u>	<u>209,311</u>